



County of Los Angeles CHIEF ADMINISTRATIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://cao.co.la.ca.us>

DAVID E. JANSSEN
Chief Administrative Officer

May 25, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

APPROVE AMENDMENT TO A CONTRACT WITH THE CALIFORNIA DEPARTMENT OF EDUCATION (ALL DISTRICTS) (4-VOTES)

JOINT RECOMMENDATION WITH THE CHILD CARE PLANNING COMMITTEE THAT YOUR BOARD:

1. Approve and instruct the Chairman to sign the attached contract amendment with the California Department of Education/Child Development Division (CDE/CDD), which is for the period of June 1, 2003 through June 30, 2005, and augments the existing contract by \$4,942,368, for a total of \$9,974,475. The Office of Child Care, within the Service Integration Branch of the Chief Administrative Office, manages this contract on behalf of the Child Care Planning Committee (Planning Committee) and operates the Investing in Early Educators Program to retain an educated and qualified child care workforce in CDE/CDD-subsidized child development centers.
2. Delegate authority to the Chief Administrative Officer, or his designee, to prepare and execute program amendments as may be deemed necessary to implement this contract.

PURPOSE OF RECOMMENDED ACTION

On September 2, 2003, your Board approved a second contract with CDE/CDD in the amount of \$5,032,107 to continue the Planning Committee's Investing in Early Educators Program for the period of June 1, 2003 through June 30, 2005. The previous contract with CDE/CDD for \$9,976,532 was for the period of July 1, 2001 through September 30, 2003. The attached amendment augments the current contract by \$4,942,368, for a total amount of \$9,974,475.

The Investing in Early Educators Program supports the County's strategic goals related to service excellence, organizational effectiveness, and children and families' well-being. The stipend component of this program is designed to address the quality of child care services by reducing teacher turnover in CDE/CDD-funded child development centers, while also promoting

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Fifth District

continuing education. In addition, supervisory and management-level staff who participate in the Professional Growth Advisor (PGA) training, and agree to serve as a PGA at their site, will qualify to receive a small stipend.

JUSTIFICATION

Formal approval of this contract by your Board is required to receive the additional funds from CDE/CDD to continue operating the Investing in Early Educators Program.

Funding for the Investing in Early Educators Program originates from the Federal Child Care and Development Block Grant. As a result, these funds are not affected by California's fiscal crisis, and there is an expectation that funding for the program will continue at least through 2007.

Participation in the Investing in Early Educators Program has grown significantly. The Office of Child Care processed 1,700 applications for the initial stipend cycle and, most recently, processed 2,658 applications for Cycle 4. With the incorporation of the amended funds, at least one additional stipend cycle will be offered. A formal evaluation of the impact of stipends awarded in Cycles one through three is currently being conducted.

Four additional monthly permanent grant-funded positions are necessary to effectively administer a fifth cycle of stipends, as well as complete the fourth cycle, conduct internal audits of each stipend cycle, and evaluate the impact of stipends on the retention of qualified early educators. Pending allocation by the Department of Human Resources, the four positions will be composed of: one (1) Program Specialist IV, CAO; two (2) Senior Typist Clerks; and one (1) Intermediate Typist Clerk. The four positions will be included in the Chief Administrative Office's Final Changes to the 2004-05 Proposed Budget, which will be filed with your Board in early June.

FISCAL IMPACT

Approval of the attached contract amendment of \$4,942,368 from CDE/CDD will permit the inclusion of additional funds in the Chief Administrative Office Budget for Fiscal Year 2004-05. The original contract amount of \$5,032,107 was included in the Chief Administrative Office Budget for Fiscal Year 2003-04. The costs associated with the requested interim staff will be fully offset by the contract funds.

FACTS AND PROVISIONS

AB 212 was introduced in 1999 by Assembly Member Dion Aroner to improve the quality of child care by addressing the low salaries and high turnover rates in CDE/CDD-funded child development programs. The Investing in Early Educators Program was launched in Fiscal Year 2001-02. This contract amendment will support and expand the program into its fourth year of operation. The County of Los Angeles is receiving a total allocation of \$9,974,475 for Fiscal Years 2003-04 and 2004-05, which represents approximately one-third of the total Statewide allocation.

IMPACT ON CURRENT SERVICES

During the first two years of operation in which three stipend cycles were administered, the Investing in Early Educators Program awarded over 3,000 stipends to early educators working in local CDE/CDD-funded child development centers. These stipends totaled approximately \$7.8 million. In addition, over 80 child development program administrators completed an intensive, 96-hour, management development training with the Anderson School of Business at the University of California, Los Angeles.

Recognizing the substantial investment this program has made in providing stipends, the Office of Child Care is launching an evaluation of the impact of stipends on teacher retention and education. The evaluation will be completed in June 2005.

The current contract amendment will enable the Office of Child Care to offer a fifth stipend cycle for teachers working in CDE/CDD-funded child care centers. In addition, stipend applicants who complete an Associate's, Bachelor's, or Master's Degree in 2004 will receive an additional stipend for advancing their education.

CONCLUSION

The Investing in Early Educators Program, administered by the Office of Child Care, has provided educational opportunities and professional growth for early childhood educators, which is an important step toward improving the quality of child care in the County of Los Angeles.


Two signed copies (original signatures are required) of the contract amendment and resolution should be returned to:

- Chief Administrative Office, Service Integration Branch, Office of Child Care, 222 South Hill Street, 5th Floor, Los Angeles, CA 90012. Copies will be forwarded to CDE/CDD, as required.

Respectfully submitted,



DAVID E. JANSSEN
Chief Administrative Officer



BONNIE L. BAILER, Chair
Child Care Planning Committee

DEJ:BLB
LS:KMS:LB:sg

Attachment

c: Auditor-Controller



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 02-03 thru 04-05

Amendment 01DATE: March 15, 2004CONTRACT NUMBER: GRET-2017PROGRAM TYPE: CC SALARY/RETENTION
INCENTIVEPROJECT NUMBER: 19-P999-00-2**LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES**

Fiscal Plan Change/Increase

CONTRACTOR'S NAME: LOS ANGELES COUNTY BOARD OF SUPERVISORS

This agreement with the State of California dated June 01, 2003 designated as number GRET-2017 shall be amended in the following particulars but no others:

The Fiscal Plan shall be amended by inserting the revised page(s) which are attached hereto and by this reference incorporated herein.

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$5,032,107.00 and inserting \$9,974,475.00 in place thereof.

EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

APPROVED AS TO FORM

RAYMOND G. FORTNER, JR., Chief Deputy County Counsel

BY: *Barbara G. Fortner*

DEPUTY

STATE OF CALIFORNIA**CONTRACTOR**

BY (AUTHORIZED SIGNATURE)

BY (AUTHORIZED SIGNATURE)

PRINTED NAME OF PERSON SIGNING

Donna Salaj

PRINTED NAME AND TITLE OF PERSON SIGNING

TITLE

Manager Contracts Office

ADDRESS

AMOUNT ENCUMBERED BY THIS DOCUMENT

\$ 4,942,368

PROGRAM CATEGORY (CODE AND TITLE)

Child Development Programs

FUND TITLE

General

Department of General Services
use only

PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT

\$ 5,032,107

(OPTIONAL USE)

See Attached Transfer to SSF

ITEM

See Attached

CHAPTER

STATUTE

FISCAL YEAR

TOTAL AMOUNT ENCUMBERED TO DATE

\$ 9,974,475

OBJECT OF EXPENDITURE (CODE AND TITLE)

702

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.

T.B.A. NC

B.R. NO.

SIGNATURE OF ACCOUNTING OFFICER

See Attached

DATE

CONTRACTOR'S NAME: LOS ANGELES COUNTY BOARD OF SUPERVISORS

CONTRACT NUMBER: GRET-2017

Amendment 01

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 0	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 5,032,107	(OPTIONAL USE)0156 24151-P999 Transfer to SSF			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 5,032,107	ITEM 30.10.020.901 6100-196-0001	CHAPTER 379	STATUTE 2002	FISCAL YEAR 2002-2003
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5035 Rev-8590				

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 4,942,368	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 24151-P999 Transfer to SSF			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 4,942,368	ITEM 30.10.020.901 6100-196-0001	CHAPTER 157	STATUTE 2003	FISCAL YEAR 2003-2004
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5035 Rev-8590				

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.	T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER	DATE	

Fiscal Plan – GRET Amendment**Part 1: Agency Information**Name of Legal Entity: Los Angeles County Board of SupervisorsCounty of Service: Los AngelesFunding Allocation: \$9,974,475Contract No.: GRET 2017**Part 2: Budget Information**

Planned Expenditures:

Cost of Planning:

\$0.00

Administrative Cost:

\$1,496,171

Retention Activities:

\$8,478,304

Part 3: Instruction**Part 1:**

Legal Entity/Agency: Enter the name of the agency that is the legal entity for Local Planning contract.

County of Service: Enter the name of the county in which services are being provided.

Funding Allocation: Enter the amount of AB 212 funding allocated to your county for Fiscal Year 2002-03 and 2003-04 combined.

Part 2:

Cost of Planning: Enter the amount to be used for planning purposes. The amount shall not exceed 1 percent of total county funding allocation.

Administrative Cost: Enter the amount needed to cover non-retention activities expenses. This amount, together with any amount shown in "Cost of Planning," shall not exceed 15 percent of total county funding allocation.

Retention Activities: Enter the amount to be expended on retention activities.

NOTE: Please do not round up on any of these figures, if rounding, please drop at decimal. The Cost of Planning, Administrative Cost, and Retention Activity amounts should equal your total Funding Allocation amount.